



RespirERA
IHU Côte d'Azur



**EUROPEAN
LIQUID BIOPSY
SOCIETY**



RespirERA
IHU Côte d'Azur

ISMRC 2025

14th International Symposium on Minimal Residual Cancer

Liquid Biopsy: From Discovery to Clinical
Implementation

7 – 9 May 2025

Hyatt Regency Nice Palais de la Méditerranée
Nice, France

Host Organisation

**Institute of Tumor Biology
University Medical Center**
IHU RespirERA
CHU of Nice, 4 Avenue Victoria
06000 Nice Cedex, France

Congress Venue

**Hyatt Regency Nice Palais
de la Méditerranée**
13 Promenade des Anglais
06011 Nice Cedex 1, France
<https://www.hyatt.com/hyatt-regency/en-US/ncehr-hyatt-regency-nice-palais-de-la-mediterranee>

Congress and Exhibition Office

**CPO HANSER®
SERVICE**

Office Hamburg
HANSER & Co GmbH
Zum Ehrenhain 34
22885 Barsbüttel, Germany
Phone: +49-40-670 882-0
Email: ismrc@cpo-hanser.de

**Exhibition
Manual**



Access for Deliveries

The congress venue is

Hyatt Regency Nice Palais de la Méditerranée

13 Promenade des Anglais

06011 Nice Cedex 1, France

<https://www.hyatt.com/hyatt-regency/en-US/ncehr-hyatt-regency-nice-palais-de-la-mediterranee>

You can access the delivery pier by entering the Parking Palais Méditerranée, located on Rue du Congrès. Then instead of going to the parking, you will see a big door on your left, this is the entrance. The delivery times are everyday between 7am and 11am.

Please note it is strictly forbidden to drive on the Promenade des Anglais road with a semi-trailer or quite other big vehicle. For any delivery requiring this type of transport, we recommend an unloading to the M.I.N (address on request) for a redistribution to the Hyatt Regency Nice Palais de la Méditerranée with adapted vehicles. The maximum size to access the pier are a length of 10 m, a width of 2.50 m and a height of 3.50 m.

The exhibition will take place at the first floor of the Empire Riverside Hotel. To get to the first floor, you can use the freight elevator with dimensions of a weight of 3,500 kg, a length of 5.18 m, a width of 2.18 m and a height of 1.96 m.

Approval of booth

For stand constructions, signs, product placements or decorations higher than 3,00 m, it is essential that exhibitors send a drawing of the proposed stand construction (floor plan and elevation) to Claudia Günzl, cguenzl@cpo-hanser.de by **07 April 2025**.

Audio-Visual Equipment

Should you require IT or projection equipment please click here: <https://ismrc-symposium.eu/sponsoring-exhibition/exhibitors-area.html>

Badges/Passes

Exhibitors will get free exhibitor badges for staff members according to their booth space:

Booth Size	Exhibitor badges free of charge
4 sqm	2
6 – 9 sqm	3
12 sqm	5

Additional exhibitor badges can be ordered at EUR 120,00 (plus VAT) per badge. These badges include access to the exhibition, lunch and coffee breaks. The lunch and coffee breaks will be provided in the exhibition area.

Please send an email with the requested amount of exhibitor badges to: Claudia Günzl, cguenzl@cpo-hanser.de by **21 April 2025**.

Badges are only to be used by company employed booth crew members and cannot be transferred to other persons. More-over, the badges do not entitle the holder to receive a congress bag and access the scientific sessions. If you would like to attend the scientific sessions, please see chapter 'Congress Registration' on page 3.

Working passes

During set-up and dismantling we will provide working passes for your booth builders. The working passes are not personalised, free of charge and only valid during set-up and dismantling times. Please send an email with the requested amount of working passes to Claudia Günzl, cguenzl@cpo-hanser.de by **22 April 2025**

Pick up

Exhibitor badges can be picked up at the exhibition help desk located at the registration counter at the first floor from **Tuesday, 06 May noon** onward.





Booth construction

The maximum ceiling height is 3,50m.

We refer to the General Exhibition Conditions of the Hyatt Regency Nice Palais de la Méditerranée which can be found on the following website: <https://ismrc-symposium.eu/sponsoring-exhibition/exhibitors-area.html>

To create an open environment in the exhibition, only 1/3 of each stand's side facing an aisle may be covered by a wall. To order stand construction / shell schemes / packages, please click here: <https://ismrc-symposium.eu/sponsoring-exhibition/exhibitors-area.html>

Carpet

The hall floor in the exhibition area at the first floor is carpeted. You must protect the carpet and use trolleys when moving large machines onto the floor. Should you require booth carpeting please click here: <https://ismrc-symposium.eu/sponsoring-exhibition/exhibitors-area.html>

Catering

Catering services (also in the exhibition) will be provided exclusively by the Hyatt Regency Nice Palais de la Méditerranée. Should you require catering please click here: <https://ismrc-symposium.eu/sponsoring-exhibition/exhibitors-area.html>

Cleaning

General: The room and carpet will be cleaned each evening. However, the cleaning teams will not clean any booths.

Booth: The exhibitors are responsible for the cleaning of their booths. Should you require booth cleaning please click here: <https://ismrc-symposium.eu/sponsoring-exhibition/exhibitors-area.html>

Computer Equipment

Should you require any computer equipment please click here: <https://ismrc-symposium.eu/sponsoring-exhibition/exhibitors-area.html>

Congress Registration

Persons who would like to participate in the scientific programme can register at the official fees online at: <https://ismrc-symposium.eu/>

Sponsors and exhibitors receive free congress registrations according to their Sponsorship Category. The registration counter for congress participants will be located on the first floor of the Hyatt Regency Nice Palais de la Méditerranée.

Currency

The official congress currency is Euro (EUR).

Deadlines

The deadline for ordering any stand material, service or catering at Hyatt Regency Nice Palais de la Méditerranée is mentioned on the website: <https://ismrc-symposium.eu/sponsoring-exhibition/exhibitors-area.html>





Delivery, storage, onsite handling

Deliveries and forwarding services are possible from
28 April 2025.

Please use the following address:
Hyatt Regency Nice Palais de la Méditerranée/Service Economat
Rue du Congrès/Parking Palais Méditerranée
A l'attention de Sofia Gentilella pour "IHU RESPIRERA"

Exhibitor Name and Booth Number

06 000 NICE, FRANCE

Electrical installations

Should you require any electrical installation please click here:
<https://ismrc-symposium.eu/sponsoring-exhibition/exhibitors-area.html>

Exhibition help desk

The exhibition help desk will be located at the registration area
at the first floor of Hyatt Regency Nice Palais de la Méditerranée.

Exhibition hours

Wednesday, 7 May 2025 ▶ 09:30 – 18:00
Thursday, 8 May 2025 ▶ 09:00 – 18:00
Friday, 9 May 2025 ▶ 09:00 – 13:00

Exhibition area

The technical exhibition will take place at the first floor. All
exhibition space will be measured out and marked with booth
numbers.

The stand rental includes:

- ▶ net stand area
- ▶ listing of name in the exhibitors' list, on the congress web-page and the final programme
- ▶ lunches and coffee breaks

Exhibition venue

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06011 Nice Cedex 1, France

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Flowers

Should you require flowers and plants, please click here:
<https://ismrc-symposium.eu/sponsoring-exhibition/exhibitors-area.html>

Forwarding Services

See chapter 'Delivery'.

Furnishings

Should you require furniture, please click here:
<https://ismrc-symposium.eu/sponsoring-exhibition/exhibitors-area.html>

General exhibition conditions and safety rules

We refer to the General Exhibition Conditions and Safety Rules
of the Hyatt Regency Nice Palais de la Méditerranée and CPO
HANSER SERVICE which can be downloaded on the following
website:

<https://ismrc-symposium.eu/sponsoring-exhibition/exhibitors-area.html>

Hall floor

The Hyatt Regency Nice Palais de la Méditerranée has carpeted
floors. You must protect the carpet and use trolleys when moving
large machines onto the floor.

Hanging and slings

Hangings are not possible.





Hotel reservation

CPO HANSER SERVICE has reserved a large number of hotel rooms in various hotels in different price categories in Nice. Please visit <http://www.ismrc2025hotels.com/> for further details, hotel descriptions and prices.

If you have a group accommodation request for a group of 10 persons or more, please send your request to ismrc@cpo-hanser.de

Insurance

You are kindly asked to acquire sufficient insurance as exhibitor. You are obliged to have a public liability insurance, which covers all injuries to persons and damages that might occur in connection with the exhibition. We also recommend that you have additional coverage against loss or damage to exhibition materials during transport and during the exhibition itself. Please make arrangements for insurance coverage through your company's insurer.

Internet

Should you require internet access, please click here: <https://ismrc-symposium.eu/sponsoring-exhibition/exhibitors-area.html>

Observance of statutory rules and regulations

With respect to the use of the agreed exhibit space, the content of an industry sponsored symposium, the advertising activities as well as the general admissibility of the activities which the Sponsoring / Exhibiting Company plans to perform at the Congress, the Sponsoring / Exhibiting Company acknowledges that it shall be solely responsible for the observance of all statutory rules and regulations applicable to the jurisdiction in which the Congress venue is located. It is being agreed that CPO shall not be under any obligation to inform the Sponsoring / Exhibiting company of such legal provisions.

Parking

Parking around Hyatt Regency Nice Palais de la Méditerranée is strictly regulated. Big trucks can only be parked at the Nice Côte d'Azur MIN Marché d'Intérêt National (61 rte Grenoble, 06200 Nice). More information can be found here: <https://ismrc-symposium.eu/sponsoring-exhibition/exhibitors-area.html>

Scanning of name badges

Renting a hand-held scanner

This service includes a hand-held scanner which can be rented at a price of EUR 300,00 (+ VAT) via CPO HANSER SERVICE GmbH. With the scanners you can scan the delegate badges and separate them in max. three different categories. The categories can be defined by the exhibitors. After the congress the exhibitors will receive an excel sheet with the participants' contact details via email, sorted by category, if the latter used. If you would like to book this service, please find the order form here: <https://ismrc-symposium.eu/sponsoring-exhibition/exhibitors-area.html> and send it to Claudia Günzl, cguenzl@cpo-hanser.de by 24 April 2025.

Security

General security (not stand security) will be provided by CPO HANSER SERVICE. Should you require special booth security, please click here: <https://ismrc-symposium.eu/sponsoring-exhibition/exhibitors-area.html>

Set-up and dismantling

Set-up

Tuesday, 06 May 2025 ▶ 09:00 – 20:00

Dismantling

Friday, 09 May 2025 ▶ 13:00 – 21:00

Please note that removal is only permitted from 2 p.m. onwards when the sessions have finished.





Social activities industry

It is not permitted for the sponsors/exhibitors to organise any social or other activity during the official congress hours and during the hours of industry sponsored symposia, which would take people away from the congress venue.

Sponsoring

For further information on additional sponsorship options (inserts, advertisements) please contact Simone Volkmer
svolkmer@cpo-hanser.de

Waste disposal

Exhibitors are responsible for correct and environmentally conscious waste disposal during construction, the duration of the event, and dismantling of their stands. Any materials left behind will be disposed of without ascertaining their value, at the exhibitor's expense, and this will incur a higher charge.

Each exhibitor is responsible for waste disposal during construction and dismantling.



Congress and Exhibition Office

If you have any further questions please do not hesitate to contact us.

CPO**HANSER**[®]
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